

No.C.31011/05/2011 - C.V.O
GOVERNMENT OF PUDUCHERRY
CONFIDENTIAL AND CABINET DEPARTMENT
CHIEF VIGILANCE OFFICE

Puducherry, the

20 AUG 2013

I.D. NOTE / OFFICE MEMORANDUM

Sub: C.V.O, Chief Secretariat – Implementation of e-Procurement in the U.T of Puducherry - Reg.

Ref: G.O. Ms. No.1 dt. 21.2.2012 of the Chief Vigilance Office, Puducherry.

It is informed that the Department of Commerce, Ministry of Commerce & Industry, Govt. of India, has recently reviewed the progress of implementation of e-Procurement in U.T of Puducherry. The Ministry, which is funding this project, has felt that the volume of tenders processed through the e-Procurement portal(GePNIC) is comparatively low though the infrastructure for migrating to this new system is readily available. Hence, it has requested this Administration to scale up the figures by including more Departments in the ambit of e-Procurement and by reducing the threshold value for e-tenders.

2. The Heads of Departments are therefore requested to assess the stage at which the Department/Corporation stands at present in implementing e-procurement such as:

- i) Applying for Digital Signature Certificate for the officials involved in the tender process.
- ii) Issuing Office Order defining the role to be performed in the e-procurement activities such as Tender Creator, Publisher, Opener, Evaluator and Nodal Officer.
- iii) Standardizing the Tender document.
- iv) Furnishing Organization hierarchy.
- v) Attending training in the e-procurement cell.
- vi) Hosting demo. bid in the demo website (<http://demoeproc.nic.in>)
- vii) Furnishing list of prospective bidders for the purpose of training.
- viii) Launching Pilot tender in the e-Procurement Portal of the U.T(<https://pudutenders.gov.in>)

3. It is requested that the Departments shall be proactive in their approach and expedite implementation of e-Procurement at an early date. The Secretary to Govt.(Finance)-cum-Chairman, Core Committee (e-procurement) has proposed to conduct review during the **2nd week of September**, 2013 with the Heads of Departments which are yet to launch tenders through the e-Procurement portal. The exact date, time and venue will be intimated in due course. Hence, the Heads of Departments are requested to make it convenient to attend the said meeting with details.

/By Order/


(V. THENRALI) 20/8/2013

Under Secretary to Govt.-cum-Member
Secretary (Core Committee, e-procurement)

To

The Head of Departments as per the list enclosed.

Copy to:

- 1) The Secretary to Govt. (Finance)/Chairman, Core Committee (e-procurement).
- 2) The State Informatics Officer, NIC, Chief Secretariat, Puducherry.
- 3) P.S. to C.S.